



Registration Opens
12/4 at Noon!



Winter 2019
Enrichment Catalog

**ALKI
AFTER SCHOOL
ENRICHMENT
CLASSES**

Brought to you by:
ALKI

**COMMUNITY CENTER
5817 SW Stevens St.
Seattle, WA 98116
Ph: 206-684-7430**



**Seattle
Parks & Recreation**

healthy people healthy environment strong communities

**This program is made possible through
Seattle Parks and Recreation and the
Associated Recreation Council.**

Program Information

Winter 2019 Class Session: 1/14-4/5

Program Contact Information

Alki Community Center
5817 SW Stevens St., Seattle, WA 98116
Phone: 206-684-7430

• **Program Administrator: Savannah Mattson**
Phone: 206-790-6659, Email: savannah.mattson@seattle.gov

Program Schedule

Alki Elementary K-5 Release: 2:25 p.m. (M, Tu, Th, F), and 1:10 p.m. (Wed)

Check In: 2:25-2:40 p.m. (M, Tu, Th, F), and 1:10-1:20 p.m. (Wed)

- Students report to the cafeteria upon dismissal to be signed in and eat snack.

Session 1: 2:45-3:45 p.m. (M, Tu, Th, F), and 1:20-2:20 p.m. (Wed)

- ALL PARENTS of students not enrolled in second session must come to the cafeteria and SIGN OUT their student at 3:45 p.m., or 2:20 p.m. (Wed). **Late fees will be assessed \$1 per minute.**

Session 2: 4-5 p.m. (M, Tu, Th, F), and 2:30-4 p.m. (Wed)

- All parents must SIGN OUT their student by **5 p.m. or 4 p.m. (Wed)**. **Late fees will be assessed \$1 per minute.**

***There are no after school classes on holidays, no school days, or early dismissal days at the Elementary School. These "No Class" days are figured into the price of each class.**

How to Register

All students must turn in, or have on file, a completed E-13 Participant Information and Authorization form to register for class. Once completed, E-13 forms are good for one school year. Though classes are held at the school, all paper work must be turned in to Alki Community Center, where you can receive more information about classes, registration, and scholarships.

FIRST CHOICE

Stop by your local community center to register for programs and meet the staff. Staff welcomes face-to-face interaction! Please note hours of operation as they vary across community centers.

SECOND CHOICE

Seattle Parks and Recreation is launching a new registration software this winter. To find additional information about signing up online using our new registration software go to this website:

bit.ly/spr_new_registration

THIRD CHOICE

Call your local community center during our hours of operation at the phone number listed above, or at: seattle.gov/parks/centers.asp. All staff can assist you with registration during operating hours.

An additional \$5 insurance fee will be required when registering for all gymnastics, tumbling, or circus arts classes offered through Seattle Parks and Recreation. This non-refundable fee covers a child's participation in all gymnastics, tumbling, or circus arts classes for one year from the date of purchase. Please contact your local community center to purchase this insurance. **Note:** This insurance will only be utilized if expenses exceed your primary insurance coverage.

What You Need to Know

Registration and Payments:

NEW INFORMATION, PLEASE READ CAREFULLY

Seattle Parks and Recreation is launching a new Registration Software on November 27, registration for Winter Enrichment opens Dec 4.

You may already be in the new system. If you have a current pass, scholarship, or staff have already entered your information. To check, follow these steps:

Step 1: Go to the www.seattle.gov/parks and click on Sign Up for Classes and Programs

Step 2: Click on 'Sign In'.

Step 3: Click on 'Forgot Password' and enter your email address to have your login information sent to you.

If you do not already have an account, follow the steps below to set up an account:

Step 1: Go to the www.seattle.gov/parks and click on Sign Up for Classes and Programs

Step 2: Click on 'Create Account'.

Step 3: Complete your information!

If you have any questions about creating a new account, please reach out to your local Community Center directly. Once you have an account, you may call **Alki Community Center**, stop by, or register and pay online. If you register online, please email the community center coordinator who your child's classroom teacher is and where your child will be going after class. Registration is open for all classes until the day prior to the start of class. Remember: All students need a Participant Information and Authorization E-13 form prior to participating in any after-school classes.

Scholarship:

To apply for a scholarship, complete and return a scholarship application to the community center. Applications can be found in the **Alki K-5** main office, **Alki CC**, or can be downloaded at bit.ly/sprscholarships. **Scholarship award and co-payment will be determined based on income qualification and fund availability.**

Refund Policy:

It is the policy of Seattle Parks and Recreation and the Associated Recreation Council that:

- Anyone who registers for a class that is cancelled for any reason will receive a full refund.
- **DROPPING A PROGRAM BEFORE THE SECOND SESSION:** A participant may be issued a refund if he/she withdraws from a program, and notifies the program coordinator, prior to the second class

session. The facility will retain the pro-rated class fee plus a service charge of \$5 or 10% of the fee, whichever is greater.

- **DROPPING A PROGRAM AFTER THE SECOND SESSION:** If a participant withdraws from a program after the second session of a series, no refund will be given.
- **CANCELLATION OF ONE SESSION:** In the event of an unplanned cancellation of a single session, that class will be rescheduled, and If it cannot be rescheduled, the participant will receive a refund.
- For full details of the Department's Refund Policy, please see Policy Number 060-P 7.16 under PROGRAM which can be found here: <http://www.seattle.gov/Documents/Departments/ParksAndRecreation/PoliciesPlanning/RefundPolicy.pdf>

OH NO! My class got cancelled!

Most classes require a minimum of 6 participants in order to be financially sustainable. We do our best to avoid cancelling classes. However, classes that do not meet minimum enrollment requirement are cancelled prior to their start date. We do prorate class fees to reflect late registration for classes that meet minimum enrollment requirement prior to their start dates.

PLEASE REGISTER EARLY!

Snack and Clothing:

The After School Enrichment Program will provide a snack for each student. Please send your children with clothing appropriate for their classes.

Behavior:

We have the expectation of respect for teachers/instructors and good behavior during classes. Students are expected to maintain the same behavioral standards that they would during the formal school day. If an instructor determines this is not the case the following steps will be taken:

- At the first incident, the Program Administrator will contact parents/guardians regarding student behavior.
- The student will be given one trial class to improve.
- If the disruptive behavior continues, the student will be removed from class.

The program is unable to issue a refund if the student is removed from a class due to a behavioral issue. Please discuss enrollment with your child to be sure they want to attend an after school class.

Picking up Your Child:

Your child must be picked up on time. Our program does not provide childcare after class is over and the playground is not supervised at that time. If your child is picked up late, you will be charged \$1/minute for every minute past your pick up time that you are late. Please call the **Program Administrator** if you are going to be late. Your student can only be picked up by persons listed on the E-13 form.

What You Need to Know Continued

Absences/Changes:

Please contact the **Program Administrator** as soon as possible with any of the following:

1. Your student will not be attending class (but was at school).
2. Your student was absent from school and will not be attending the After School Program.

Questions/Concerns:

Once a class has begun, if you have any issues or concerns regarding a class, please contact the **Program Administrator**, or email the **Community Center Coordinator**. The **Program Administrator** will be on-site and available during program hours all quarter.

Inclement Weather and City Wide Emergencies:

Please call our **CHILD CARE/ENRICHMENT**

HOTLINE: 206-684-4203, This is a 24-hour line giving information about program closures due to extreme weather or emergencies. It is updated each day by 6 a.m. and as needed.

Winter 2019 Class Session: 1/14-4/5

The Alki after-school Enrichment program is run by Alki Community Center in partnership with the Associated Recreation Council. Please contact your Program Administrator if you have any program questions. Thank you!

Alki Community Center

206-684-7430
5817 SW Stevens St.
Seattle, WA 98116

Program Administrator

Savannah Mattson
206-790-6659
Savannah.mattson@seattle.gov

MONDAYS 10 weeks (No class 1/21 and 2/18)	Time	Grades	Price	Barcode
Session 1				
Kids' Kitchen	2:45-3:45 p.m.	K-5	\$200	11565
Eco-Crafting	2:45-3:45 p.m.	K-3	\$170	11567
Session 2				
Book Making	4-5 p.m.	3-5	\$170	11573
Outdoor Exploration	4-5 p.m.	K-5	\$170	11575
TUESDAYS 11 weeks (No class 2/19)	Time	Grades	Price	Barcode
Session 1				
Photography	2:45-3:45 p.m.	K-5	\$190	11580
Basketball Skills & Drills	2:45-3:45 p.m.	K-5	\$170	11582
Youth Pottery Session 1	2:45-3:45 p.m.	K-5	\$220	11584
Session 2				
Youth Pottery Session 2	4-5 p.m.	K-5	\$220	11585
Roller Skating Tuesdays	4-5 p.m.	K-5	\$160	11586

Winter 2019 Class Session: 1/14-4/5

WEDNESDAYS 10 weeks (No class 1/30 and 2/20)	Time	Grades	Price	Barcode
Session 1				
Paper Crafts	1:20-2:20 p.m.	K-5	\$180	11589
Ultimate Frisbee	1:20-2:20 p.m.	3-5	\$170	11588
Chess Club	1:20-2:20 p.m.	K-5	\$170	11592
Session 2				
Recess/Gym Games	2:30-4 p.m.	K-5	\$200	11590
Board Games	2:30-4 p.m.	K-5	\$200	11604

New: later end time for Wednesday's second session!

THURSDAYS 11 weeks (No class 2/21)	Time	Grades	Price	Barcode
Session 1				
Pokémon	2:45-3:45 p.m.	K-5	\$170	11598
Mixed Media Art Club	2:45-3:45 p.m.	K-5	\$200	11600
Spanish	2:45-3:45 p.m.	K-5	\$170	11603
Drawing Skills	4-5 p.m.	3-5	\$185	11605
Roller Skating Thursdays	4-5 p.m.	K-5	\$160	11587
FRIDAYS 11 weeks (No class 2/22)	Time	Grades	Price	Barcode
Session 1				
Yoga & Mindfulness	2:45-3:45 p.m.	K-5	\$160	11606

Help Wanted!

**Are you interested in assisting with an
Enrichment class or teaching one of your own?
We'd love your help!**

**Contact Program Admin. Savannah for more information
email: savannah.mattson@seattle.gov, ph: 206-790-6659**

Course pricing is based on contractual agreements, number of class days and supply costs.

Winter 2019 Class Descriptions A-Z

Basketball Skills & Drills

This basketball class will teach your child the fundamentals of the sport such as ball-handling, passing, shooting, and more! Emphasis is placed on how to perform the skills correctly and implementing them in a game-like situation.

Board Games

Students will have fun playing games with their friends like the classic Monopoly, the strategic Risk, and the card game Rummy! Students will play new games and practice familiar ones. The instructor will make sure everyone is playing by the rules and working on being a good sport, win or lose!

Book Making

Your child will learn how to make books, both simple and unusual! Using various art techniques, students will fill the pages and create one-of-a-kind artistic pieces. Students will use their imagination while learning how to be good storytellers and love books.

Chess Club

Chess is not only a great game, it also helps develop logical thinking skills, patience, planning, and sportsmanship. Whether your student is a chess expert or has never played before, this class will challenge them to play their best.

Drawing Skills

This class is designed to help your child build more refined drawing skills. Students will use shading techniques to create the 3rd dimension, work on finding vanishing points, and learn still life drawing while being encouraged to look at everyday things from an artist's perspective.

Eco-Crafting

Recycling has never been so fun! Turn clean recyclables into beautiful works of art! Students learn just how satisfying it can feel to repurpose unwanted materials into useful items for the home in this DIY, environmentally friendly, crafting class.

Kids' Kitchen

Welcome to Kids' Kitchen, where your child can learn to be Head Chef! Students focus on building cooking competencies like accurate measuring, recipe reading and mealtime cleanup. Lessons will be rooted in making healthy choices from breakfast to dinner, but we'll satisfy that sweet tooth once or twice!

Mixed Media Art Club

Pastels, Pencils, and Paints--oh my! Students experiment with different kinds of art while having fun in a calm, clubhouse environment. Instruction will focus on matching media to the appropriate type of surface, whether it's paper, canvas, or even wooden projects! Come join Art Club, the exploration will be endless!

Outdoor Exploration

It's time to get outside! Your child will focus on the beauty of the great outdoors. Learning how to be safe and thrive in the wilderness through activities like scavenger hunts and safety skits!

Paper Crafts

From collages to coffee filter bowls, this class explores the many uses of a simple sheet of paper! From precise Origami folding to messy Paper Mache, students will test the limits of creativity utilizing both fresh and recycled papers.

**Register early so
your child's favorite
classes run!**

Classes can be canceled if class
minimums are not met.

Winter 2019 Class Descriptions A-Z

Photography

Frame, focus and click! Students develop portrait and nature photography skills in this dynamic class as they learn to pay attention to their environment and subject. Students also learn about contrast and lighting to capture intentional and artistic photos they can be proud of. At the end of the class, each child will receive a beautiful print of their favorite image.

Pokémon

Your child will be able to play the game they love, with the supervision and assistance of experienced instructors. Players of all levels are welcome. We will have cards for beginners.

Recess Games

It's RECESSSSSS!!! Using classic and invented games, this "class" promotes social emotional development through cooperation and play. Your child will burn off their extra energy and create stronger bonds with classmates. While we will begin the class with some structured game time, there will also be plenty of time at the end for playing on the Alki Playfield or at Whale Tail Park.

Roller Skating

A skilled ARC instructor will help your student learn to be confident on eight wheels. Great attitudes and a kickin' sound track will make this class feel more like a party! Beginner and advanced roller skate friendly.

Spanish

¡Hola! Our program makes learning Spanish fun, easy, and accessible. The mission of this class is to instill a life-long love of the Spanish language through a practical and enjoyable curriculum that provides your child with the ability to converse using basic Spanish.

Ultimate Frisbee

Ultimate Frisbee mixes elements from a variety of sports, and the simplicity of the rules makes it easy and fun for newcomers to pick-up. Your child will build and develop skills on the field, while learning in a fun teambuilding environment.

Yoga and Mindfulness

Your child will enjoy calming breathing and easy yoga poses designed to increase well-being, focus, and self-confidence. The class includes group games and crafts activities such as making sparkle jars, self-esteem hearts, and mindful bracelets.

Youth Pottery

Your child will take their pottery skills up a level as they turn clay into magical pieces of art using their hands! They will sculpt statues, figurines, self-portraits, animals (real or imagined), and more using several clay working techniques. Classes take place in the Alki Bathhouse pottery studio.





Seattle
Parks & Recreation

Alki K-5

After School Enrichment Cover Sheet

Winter Class Session: 1/14-4/5

Alki Community Center, 5817 SW Stevens St., Seattle, WA 98116

Center Phone: 206-684-7430

Program Administrator: Savannah Mattson, savannah.mattson@seattle.gov

****If you sign up online, please send the Program Admin an email with your child's teacher's name****

Student Names: _____ Parent/Guardian: _____

Grade and Teacher: _____ Age/DOB: _____

Phone Number/s: _____ Email: _____

To sign up online at the Seattle Parks and Recreation website (SPARC), go to <https://class.seattle.gov/parks>

**This form must be turned in to the community center,
turning it in to the school does not register your child for any class(es).**

_____ **My child qualifies for free and reduced lunch.**

Class Name	Barcode #	Day	Fee
Total Due:			

After class my child will:

_____ Get picked up by approved parent/guardian

_____ Goes to onsite childcare

_____ Other _____

**All students must also turn in a completed E-13 Participant Information and
Authorization form to be registered.**

2019 PARTICIPANT INFORMATION AND AUTHORIZATION FORM

Facility/Program: _____

SAC Start Date: _____

This information is considered confidential and is used only to help staff meet the needs of your child. **Please fill out all sections completely (mark N/A if a section does not apply) and sign and initial where indicated.** Additional information may be required, including but not limited to immunization records, medical treatment, medication administration instructions and authorization, and special field trip permission. If you have updated information on this form, please contact staff immediately to update.

PARTICIPANT AND PARENT INFORMATION

Child's Name (First and Last)		Age	<input type="checkbox"/> Boy <input type="checkbox"/> Girl <input type="checkbox"/> _____	
Birthdate		School		Grade
Address		City		Zip Code
Parent/Guardian Name (First and Last)				Signature
Cell Phone		Other Phone		Email
Address (if different than above)		City		Zip Code
Relationship to Child		<input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Foster Parent		Language(s) Spoken at Home

GENERAL AUTHORIZATIONS AND INFORMATION

1. My child has previously attended a Seattle Parks and Recreation School Age Care Program. ☐ No ☐ Yes – Location: _____
2. My child has permission to attend field trips as posted in activity schedule, by means of walking, public bus, department van, yellow bus.

(YES) Initial Here _____ (NO) Initial Here _____
3. My child has permission to participate in swimming and other water activities at Seattle Parks and Recreation facilities, including swimming pools, lifeguarded beaches, boating facilities, and wading pools. Swimming Ability: ☐ Non Swimmer ☐ Beginner ☐ Intermediate ☐ Advanced (YES) Initial Here _____ (NO) Initial Here _____
4. I will provide sunscreen and my child may apply it _____ times during the day. (YES) Initial Here _____ (NO) Initial Here _____
5. Photographs (stills and video) of your child may be used for the City of Seattle, its Department of Parks and Recreation, or Associated Recreation Council or Advisory Council, publications.

If you **DO NOT** agree Initial Here _____ (Do NOT use photographs of my child)
6. **LEGAL DOCUMENTATION:** Information for your child about parenting plan or current restraining order issued by a legal authority in the State of Washington:

<p style="text-align: center;">PARENTING PLAN</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____</p> <p>If yes, provide copy for child's program file.</p>	<p style="text-align: center;">RESTRAINING ORDER</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____</p> <p>If yes, provide copy for child's program file.</p>
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EMERGENCY CONTACTS (Also authorized for participant pick-up) *Please list secondary contacts if we cannot reach you.*

1) Contact Name (First and Last)			Relationship
Cell Phone	Other Phone	Email	
Address		City	Zip Code
2) Contact Name (First and Last)			Relationship
Cell Phone	Other Phone	Email	
Address		City	Zip Code

PICK-UP AUTHORIZATION AND INFORMATION (MINIMUM AGE 14)

List all individuals authorized to pick up your child. If an individual is not listed, your child will not be released. No voice authorization for pick-up accepted.

1) Name	Relationship	Cell Phone	Other Phone
Address			
2) Name	Relationship	Cell Phone	Other Phone
Address			
3) Name	Relationship	Cell Phone	Other Phone
Address			

CHILD SIGN-IN AND SIGN-OUT PROCEDURES (WAC 170-297-2125)

The parent or authorized person to take the child to and from the program site shall sign-in the child on arrival and sign-out the child at departure using a full, legal signature. When the child leaves the program site to attend school or other off-site activities as authorized by the parent, staff shall sign-out the child and sign-in the child upon return to the program.

MEDICAL HISTORY AND AUTHORIZATION INFORMATION

My child experiences the following: Please CHECK all that apply or 'None'. *Additional forms are required prior to your child attending if medical conditions are checked. Providing this additional information will help us to ensure your child has a positive experience. Efforts will be made to provide reasonable accommodation in accordance with the Americans with Disabilities Act.*

- | | | | | |
|--|--|--|--|--|
| <input type="checkbox"/> NONE | <input type="checkbox"/> ADD | <input type="checkbox"/> ADHD | <input type="checkbox"/> Allergies | <input type="checkbox"/> Asthma |
| <input type="checkbox"/> Asperger's Syndrome | <input type="checkbox"/> Autism | <input type="checkbox"/> Behavior Disorder | <input type="checkbox"/> Diabetes | <input type="checkbox"/> History of Seizures |
| <input type="checkbox"/> Hearing Impairment | <input type="checkbox"/> Learning Disability | <input type="checkbox"/> Mental Disability | <input type="checkbox"/> Physical Disability | <input type="checkbox"/> Dev. Disability |
| <input type="checkbox"/> Visual Impairment | <input type="checkbox"/> Other: _____ | | | |

Currently taking

Medication at:

- ☐ Program
☐ School
☐ Home

Unless you have religious objections, we cannot allow your child to participate without the following authorizations. If you have religious objections, please submit a written statement of those objections. A MEDICAL TREATMENT AUTHORIZATION Form signed by a physician is required for any medication taken or administered while in a Seattle Parks and Recreation, Associated Recreation Council or Advisory Council program. Forms are available at each facility.

Child's Name (First and Last)		Age	Birth Date
Medical Provider (First and Last)		Dental Provider (First and Last)	
Address, City, Zip Code		Address, City, Zip Code	
Phone		Phone	
Date of Last Physical Exam: Month _____ Year _____		Date of Last Dental Exam: Month _____ Year _____	
If you do not have a medical provider, in case of injury or incident, what is your plan:		If you do not have a dental provider, in case of injury or incident, what is your plan:	
Preferred Hospital for Treatment:			

I authorize the administration of all medical, dental, and surgical examinations, operations, treatment, and all related care, including emergency or ambulance transportation and the administration of drugs, tests, anesthesia and blood transfusions to the above-named minor when a physician or dentist at the treating medical facility deems those procedures necessary for emergency treatment. I consent to the release of medical report(s) to any doctor or agency and consent to the admission of the above-named minor person to the hospital. I understand that the City of Seattle, its Department of Parks and Recreation, Associated Recreation Council, Advisory Councils, the Community Center, and their officers, employees, and volunteers assume no financial obligation or liability in case of my child's accident or illness. **I also assume full financial responsibility for emergency treatment for my child.**

Initial Here _____

LEGAL DOCUMENTATION INFORMATION

Provide information below pertaining to your child regarding documentation about a parenting plan or current restraining order issued by a legal authority in the State of Washington:

Parenting Plan	Restraining Order
<input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____ If yes, provide copy for child's program file.	<input type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: _____ If yes, provide copy for child's program file.

PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

IN CONSIDERATION of my minor child ("the Minor") being permitted to participate in any way in the EVENT(S), I agree:

I know the nature of the EVENT(S) and the Minor's experience and capabilities, and believe the Minor to be qualified to participate in the Event(s). The Minor and I will inspect the premises, facilities, and equipment to be used or with which the Minor may come in contact to ensure it is safe to our satisfaction. I have spoken with the Minor about the dangers of the activities and the fact that the Minor could—for a variety of known, unknown, foreseeable and unforeseeable reasons, **including negligence** of the City of Seattle, its employees and volunteers, officers and agents—be seriously injured. In extreme cases, such injuries could include permanent disability, paralysis or even death ("risks"). Even understanding these risks I consent to the Minor's participation in the Event(s) and assert that the Minor is willing to participate in the event.

I accept and assume all risks, and assume all responsibility for the losses, costs and/or damages following an injury related to the Event(s), including disability, paralysis or death, even if caused in whole or in part by the negligence of the following releasees: the City of Seattle, its employees and volunteers, officers and agents. **My acceptance of these risks includes releasing and agreeing not to sue the releasees. I also agree to indemnify and save and hold harmless the releasees and each of them from any and all litigation expenses, attorney fees, loss, liability, damage, or cost they may incur due to a claim made against any of the releasees identified above based on an injury to the Minor, whether the claim is based on the negligence of the releasees or otherwise and whether the claim is made by me, is made on behalf of the minor, or is otherwise made.**

Signature of Parent or Guardian

Printed Name of Parent or Guardian

Date